



TERMS AND CONDITIONS

1) Hotel Liabilities

If there are any reason beyond the control of **Hotel Name** , such as fire, floods, weather condition, rebellion, riots, protest, accidental or mechanical failures, cancellation by any government authority of any licenses which make the Hotel unable to perform any or all of its obligation under the given contract agreement, the Hotel will not take any liabilities occur.

2) Reservations

Reservation will not be binding until acceptance and confirmation has been received from the Hotel and subject to room availability, the Hotel will accept and confirm the reservation by sending back written confirmation to clients unless a firm room allotment has already been agreed upon by the Hotel.

3) Room occupancy

Confirmed rooms shall be available for occupancy after 2.00 p.m. on the day of arrival and check out time is 12.00 noon. Rooms used from 12.00 noon to 6.00 p.m. on the departure day will be charged at 50% of the contract rate and if beyond that will be charged as an overnight full contract rate unless specified otherwise in writing by the Hotel.

4) Pre - payment or Deposit (Peak season)

Full - prepayment for all bookings at least 30 days prior to arrival is required. All rooms reservation which do not receive the full - prepayment will not be guaranteed and hotel reserves the right to automatically cancel those non-guaranteed bookings with out prior notice.

Pre - payment or Deposit (Off / High season)

Unless prior credit arrangement has been made with the Resort, 50% prepayment for all booking at least 7 days for Low Season and 14 days for High Season prior to arrival is required. Rooms reservation which do not receive the 50% prepayment will not be guaranteed and automatically cancelled by the Hotel.

5) Cancellation

Cancellation must be advised at least 7 days (off season), 14 days (high season), and 30 days (peak season) otherwise one night cancellation fee will be charged. No show will be subject to a fee equivalent to one (1) night room charge in off season period and two (2) nights room charge in high and peak season.

Signed for and on behalf of
HOTEL NAME

Date: