

Hotel Name

HOTEL INSPECTION CHECK LISTS

DATE

Company/Agent Name

Detail :

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Show Room

- | Function Room | Restaurant | Public Area | Hotel Host |
|---|-----------------------------------|--|--|
| <input type="checkbox"/> Class Room | <input type="checkbox"/> Rest 1 | <input type="checkbox"/> Car Park | <input type="checkbox"/> Breakfast |
| <input type="checkbox"/> Theatre | <input type="checkbox"/> Rest 2 | <input type="checkbox"/> Garden Lawn | <input type="checkbox"/> Lunch |
| <input type="checkbox"/> | <input type="checkbox"/> Poolside | <input type="checkbox"/> Beach Terrace | <input type="checkbox"/> Dinner |
| <input type="checkbox"/> | | <input type="checkbox"/> Pool | <input type="checkbox"/> Coffee & Tea |
| <input type="checkbox"/> | | <input type="checkbox"/> Spa | <input type="checkbox"/> Welcome Drink |
| <input type="checkbox"/> Secretary Room | | | |

- Additional Requests Comments Others

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Hotel Sales

Hotel Staff

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Signature

Acknowledge/Approve by

.....
 Front Office Manager

Personal Check lists

Survey

Advantage%

Lost

Menu

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